

# Shareholder Communications Policy

Fisher & Paykel Healthcare Corporation Limited

The aim of the Company's communication arrangements is to provide shareholders with information about the Company and enable them to engage actively with the Company and exercise their rights as shareholders in an informed manner. The Company's Shareholder Communications Policy is based around the following sections:

1. Website, Webcasts and other Electronic Communication
2. Annual Reports and Notices of Meeting
3. Access to Directors, management and auditors.

## Website, Webcasts and other Electronic Communication

The Company's website is frequently the first port of call for shareholders and therefore is a core component of the Company's Shareholder Communications Policy. The Company will include on its website a range of information relevant to shareholders and others concerning the operation of the Company. Particularly, the Company's website will:

1. be updated to reflect any material information released to the NZX and ASX as soon as practicable after the event;
2. enable shareholders and other interested parties to register their interest to receive emails from the Company when any material releases are made;
3. be a repository for relevant documents including Annual Reports, information releases, Company policies and prospectuses and similar documentation;
4. provide a history of dividend payments;
5. provide full texts of notices of meetings and explanatory notes; and
6. be optimised for easy viewing, downloading, searching and sharing of information.

The Company will make available a webcast of its annual shareholders' meeting and management presentations of financial results. Webcast details should be published on the NZX and ASX before the event so that shareholders and other interested parties may participate.

The Company will encourage shareholders to receive their shareholder communications electronically to help reduce the Company's environmental footprint and costs.

## Annual Reports and Notices of Meeting

The Company's Annual Report will be produced and released to meet all legal and disclosure requirements and assist shareholders and members of the investment community to understand the Company's financial and non-financial results and progress against its stated objectives.

Printed annual reports will be made available though shareholders will be encouraged to access these reports in electronic form.

In preparing notices of meeting and related explanatory information, the Company aims to provide all information that is relevant to shareholders in making a decision as to whether they attend the meeting and how they will vote on the matter being considered. This information should be provided in a clear and concise format.

## Access to Directors, Management and Auditors

Shareholders may, at any time, direct questions or requests for information to Directors or management through the Company's website or by contacting the Company's relevant officer in charge of investor relations. These contact details will be made available on the Company's website.

At each general meeting of the Company, shareholders will, through the Chairperson of the general meeting, be given the opportunity to ask general questions of Directors.

The chairs of the Board's committees shall be available at any general meetings of the Company to respond to any questions shareholders may have regarding the matters covered in the respective Board committees.

The Company's external auditors will attend each Annual Shareholders' Meeting of the Company and will be available to answer any questions shareholders may have that are relevant to the conduct of the audit.

*Last approved by the Board on 22 February 2019.*