

Shareholder Communications Procedure

Fisher & Paykel Healthcare Corporation Limited

One of the Company's fundamental principles under its Corporate Governance Policy is that it will proactively measure, manage and report on the factors that are most material to its business.

This procedure sets out how this information will be communicated with shareholders and outlines how shareholders can actively engage with the Company and exercise their rights in an informed manner. This procedure addresses the following methods of communication:

1. Website, Webcasts and other Electronic Communication
2. Annual Reports and Shareholder Meetings
3. Access to Directors and Management.

Website, Webcasts and other Electronic Communication

The Company's website is frequently the first port of call for shareholders and therefore is a core component of the Company's shareholder communications. The Company will include on its website a range of information relevant to shareholders and others concerning the operation of the Company. Particularly, the Company's website will be updated to reflect any material information released to the NZX and ASX as soon as practicable after the relevant release;

1. enable shareholders and other interested parties to register their interest to receive emails from the Company when any material releases are made;
2. be a repository for relevant documents including Annual Reports, stock exchange releases, Company policies, procedures and similar documentation;
3. contain information about the Company's environmental, social and governance performance;
4. provide a history of dividend payments;
5. provide full texts of notices of meetings and explanatory notes; and
6. be optimised for easy viewing, downloading, searching and sharing of information.

The Company will webcast its annual shareholders' meeting and management presentations of financial results. Webcast details will be published on the NZX and ASX before the event so that shareholders and other interested parties may participate.

The Company will encourage shareholders to receive their shareholder communications electronically to help reduce the Company's environmental footprint and costs.

Annual Reports and Shareholder Meetings

The Company's Annual Report will be produced and released to meet all legal and disclosure requirements and assist shareholders and members of the investment community to understand the Company's financial and non-financial results and progress against its stated objectives.

Printed annual reports will be made available though shareholders will be encouraged to access these reports in electronic form.

In preparing notices of meeting and related explanatory information, the Company aims to provide all information that is relevant to shareholders in making a decision as to whether they attend the meeting and how they will vote on the matter being considered. This information should be provided in a clear and concise format.

At each general meeting of the Company, shareholders will, through the Chairperson of the general meeting, be given the opportunity to ask general questions of Directors. The Company will also provide an online voting system as well as a platform to submit questions for those shareholders who are unable to attend a general meeting in person.

The chairs of the Board's committees shall be available at any general meetings of the Company to respond to any questions shareholders may have regarding the matters covered in the respective Board committees.

The Company's external auditors will attend each Annual Shareholders' Meeting of the Company and will be available to answer any questions shareholders may have that are relevant to the conduct of the audit.

Access to Directors and Management

Shareholders may, at any time, direct questions or requests for information to Directors or management through the Company's website or by contacting the Company's relevant officer in charge of investor relations. These contact details will be made available on the Company's website.

Last approved by the Board on 24 November 2021.